

ADDENDUM 1

DATE: March 17, 2016
PROJECT: Project Manager for Vivarium Management System Selection and Implementation
RFP NO: 744-R1613
OWNER: The University of Texas Health Science Center at Houston
TO: Prospective Bidders

The following are revisions to the general information provided in the RFP posted March 1, 2016:

Cover Page

Proposal and HUB Subcontracting Plan Submittal Deadline: **April 15, 2016, 11:00 AM CST**

2.1 Submittal Deadline

University will accept proposals submitted in response to this RFP until **11:00 AM Central Standard Time on April 15, 2016** (the “**Submittal Deadline**”).

2.2 University Contact

University Contact must receive all questions or concerns related to this RFP no later than 11:00 AM CST, Tuesday, April 5, 2016.

2.4 Key Events Schedule

Deadline for Questions/Concerns (ref. **Section 2.2** of this RFP) **April 5, 2016, 11:00 AM CST**

Proposal Submittal Deadline (ref. **Section 2.1** of this RFP) **April 15, 2016, 11:00 AM CST**

HUB Subcontracting Plan Submittal Deadline (ref. **Section 2.5** of this RFP) **April 15, 2016, 11:00 AM CST**

2.5 Historically Underutilized Businesses

2.5.6 **HUB Subcontracting Plans will be evaluated on April 15, 2016.** An email will be sent to all Respondents indicating those plans that passed and failed. At that time, the bids with a passing HSP will be opened.

2.6 Pre-Proposal Conference

2.6.1 Pre-Proposal Conference 2

University will hold a second Pre-Proposal Conference at the time and location provided below. The Pre-Proposal Conference will allow all Proposers an opportunity to ask University's representatives relevant questions and clarify provisions of this RFP.

Tuesday, March 22, 2016, 2:00 - 3:00 PM CST
The University of Texas Health Science Center
McGovern Medical School
6431 Fannin St., Room MSB B.603
Houston, TX 77030

Parking: Parking is available at UT Professional Building (UTPB) Parking Garage across from the Medical School (6414 Fannin St., Houston, TX 77030) and Texas Medical Center (TMC) Parking Garages 4 and 7. Parking fees vary per location and will not be reimbursed by the University.

Dial-In Information: Prospective Proposers unable to attend the pre-proposal conference in-person may participate via telephone; a request for conference call-in information may be emailed to LaChandra.Wilson@uth.tmc.edu.

5.2 Minimum Qualification Requirements

- 5.2.4 Proposer must possess business systems analysis expertise for defining the requirements **of a midscale to large application**.
- 5.2.5 Proposer must possess project management expertise for implementation **of a midscale to large application**.

END OF ADDENDUM 1