

MD Anderson Cancer Center and UT Graduate School of Biomedical Sciences
GS21 1733 Cancer Research Administration and Management, Post-Award
SPRING 2020
 3:00 p.m. – 6:00 p.m. Wednesdays
Location: GSBS Small Classroom, BSRB S3.8367

First Day of Class: **1/15/2020**
 Last Day of Class: **4/22/2020**
 Final Exam Week: **4/27/20-5/1/20**

Course Requirements:

- Formal registration through UT Graduate School of Biomedical Sciences (GSBS)
- Prerequisite: GS21 1723, Pre-Award
- 85% Class attendance required (up to 2 absences allowed)

| WEEK | DATE | TOPIC | INSTRUCTOR/ GUEST LECTURER |
|------|---------|--|---|
| 1 | 1/15/20 | Fundamentals of Post-Award Administration | *Enrique “Rick” Valdez, MBA Jaime Farias, MBA |
| 2 | 1/22/20 | Your Cancer Center got the award...now what? | *Enrique “Rick” Valdez, MBA Jaime Farias, MBA |
| 3 | 1/29/20 | Award Management | *Jennifer Husmo, MBA, CRA, CPRA, CFRA |
| 4 | 2/5/20 | Award Management (cont’d) | *Jennifer Husmo, MBA, CRA, CPRA, CFRA |
| 5 | 2/12/20 | Project Management Basics Leadership and Communication Personnel & Performance Mgmt./Key Performance Metrics | *Enrique “Rick” Valdez, MBA Emily Roarty, PhD |
| 6 | 2/19/20 | Contracts and Purchasing Records Management | *Jennifer Husmo, MBA, CRA, CPRA, CFRA |
| 7 | 2/26/20 | Human Resource Management | *Jennifer Husmo, MBA, CRA, CPRA, CFRA |
| 8 | 3/4/20 | Ethics and Professionalism | *Enrique “Rick” Valdez, MBA Paolo Mangahas, PhD, MBA |
| | 3/11/20 | SPRING BREAK – No Class | |
| 9 | 3/18/20 | Facility Management | *Jennifer Husmo, MBA, CRA, CPRA, CFRA Larry Coffey, MS |
| 10 | 3/25/20 | Clinical Trials Administration I | *Brittan Sweetin, BS |
| 11 | 4/1/20 | Clinical Trials Administration II | *Brittan Sweetin, BS |
| 12 | 4/8/20 | Collection and Dissemination of Information | *Toyin Babarinde, PhD |
| 13 | 4/15/20 | Data Quality and Management Intellectual Property & Technology Transfer | *Ebony Pettus, MBA, CRA Toyin Babarinde, PhD |
| 14 | 4/22/20 | Special Circumstances Closeouts | *Paolo Mangahas, PhD, MBA Enrique “Rick” Valdez, MBA |
| 15 | 4/30/20 | Final Presentations | All lecturers (Thursday, 1p – 3p / Location: TBD) |

**Lead Instructor/Guest Lecturer of specific class*

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**Contact Information
MD Anderson Cancer Center**

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