

Individuals who are currently in the U.S. in the J-1 Exchange Visitor visa status and would like to transfer their Student and Exchange Visitor Information System (SEVIS) record to The University of Texas Health Science Center at Houston (UTHSC-H) must complete the documents listed in the **J-1 Documents Checklist For All J Visa Requests** found in the **OIA J-1 Instructions and Forms Web Page** including a completed and signed **Request to Transfer-In Form** as well as a **Research Correlation Letter** from the sponsoring current or future supervisor that specifically states how the research at The University of Texas will directly relate to the research being conducted at the previous institution. If the Office of International Affairs (OIA) determines that the visitor is eligible to transfer to UTHSC-H, the RO/ARO at their current institution must release the SEVIS record. OIA will not have access to the SEVIS record until the release date set by the visitor's RO/ARO is reached. It is the visitor's responsibility to contact the International Visitor Advisor (IVA) at OIA within 15 days of the program start date in order to complete the transfer-in process.

Section I: To be completed by Exchange Visitor

LAST/FAMILY NAME	First/Given Name	Middle	
U.S. Residential Address: Street	City	State	Zip Code
Telephone Number: Home	Cell	Work	Fax
Date of Birth (MM/DD/YYYY)	E-mail Address		

I plan to travel outside the U.S. prior to beginning my academic program at UTHSC-H: Yes No
 • If yes, please consult your IVA at UTHSC-H prior to your departure.

Prior to OIA issuing a Form DS-2019, the RO/ARO at your current institution must complete the information below regarding your immigration status. Your signature below indicates that you are authorizing the RO/ARO at your current institution to provide the information below.

Signature: _____ Date: _____

Section II: To be completed by RO/ARO

The above named Exchange Visitor has indicated that he/she plans to transfer to The University of Texas Health Science Center at Houston. Please provide the information below regarding the student's immigration status and return this form to the address below. You may fax or scan this document; however, please mail the original.

Name of Institution			
Institution Address: Street	City	State	Zip Code
EV's Current Visa Status	EV's SEVIS Begin Date	EV's Current SEVIS End Date	

SEVIS Release Date (**UTHSC-H Program Number: P-1-05972**): _____

ARO Name: _____	Title: _____
ARO Signature: _____	Date: _____
E-mail Address: _____	Telephone Number: _____