

REQUEST FOR MMS FOURTH-YEAR ELECTIVE

Guidelines:

1. The objectives of the elective are defined and indicate by specific topics the body of knowledge to be mastered. It is strongly recommended that these be given to students in writing at the beginning of the elective period. The clinical and didactic experiences planned for the course must be designed to accomplish the objectives.
2. The elective involves at least 30 hours per week of time with at least 10 hours structured (clinical, conference, lecture).
3. The elective involves significant teaching by faculty.
4. At least five hours of teaching per week are aimed at the MS4 level.
5. The students are evaluated based on the demonstration of their accomplishment of the objectives.
6. Students are observed closely enough by faculty to evaluate their performance meaningfully.
7. Mid-rotation feedback is encouraged for all students, but feedback in writing is required for any students identified as having deficiencies, as soon as the deficiency is identified.

TITLE: _____

DEPARTMENT: _____

Advance Approval:

Does student need elective director's approval to request this elective during initial 4th-year scheduling? Yes ____ No ____ (*Coded "I" in catalog)

Does student need to see elective director immediately after receiving computer-generated schedule, and at least 30 days prior to beginning of elective? Yes ____ No ____

schedule and at least 30 days prior to beginning of elective? (*Coded "II" in catalog)

* Electives may be coded either I or II, both I and II, or "none."

Faculty Member(s) in Charge of Course: (i.e., elective director)

Participating Faculty: (Faculty in addition to the elective director who might be working with students on this elective)

Location of Elective: (i.e., Hermann Hospital, LBJ, Hermann Professional Building, etc.)

Offered: Each month _____ (Normally July thru May although a few students take electives in June.)

If not offered each month, when will it be offered: _____

Maximum # of Students Per Month: _____

COURSE OBJECTIVES

Please address as completely as possible. Use separate sheet(s) if necessary. Your discussion should include:

- *The clinical and didactic experiences planned for the course must be designed to accomplish the objectives.*
- *The elective involves at least 30 hours per week of time with at least 10 hours structured (clinical, conference, lecture).*
- *The objectives of the elective are defined and indicate by specific topics the body of knowledge to be mastered. It is strongly recommended that these be given to students in writing at the beginning of the elective period.*

Material Covered:

Skills Acquired:

ACTIVITIES OF ELECTIVE

- The elective involves significant teaching by faculty.

At least five (5) hours per week are aimed at the MS IV level.

- The students are evaluated based on the demonstration of their accomplishment of the objectives.

Number of new patients/student/week? _____

Responsibilities of Student for Assigned Patients:

Does history/physical: Yes _____ No _____ **Who critiques:** (*If yes to preceding question*) _____

Follows patients, with appropriate notes as needed: Yes _____ No _____

Who supervises: _____

Does student see ambulatory patients: Yes _____ No _____

Performs or observes procedures: (If “yes,” list and check under “Observe” or “Perform” as applicable) Yes _____ No _____

Procedures:

Observe:

Perform:

Scheduled Duties of Student:

Frequency of rounds on patients: _____

Presents patients to preceptor or attending physician: Yes _____ No _____

Weekly schedule of required teaching sessions:

Description of Optional Rounds & Activities: _____

Other Required Activities:

Reading/review of current literature: Yes _____ No _____

Writing or presenting a paper: Yes _____ No _____

Other: _____

EVALUATION

- Students are observed closely enough by faculty to evaluate their performance meaningfully.
- Mid-rotation feedback is encouraged for all students, but feedback in writing is required for any students identified as having deficiencies, as soon as the deficiency is identified.

How Student is Evaluated: _____

Who Evaluates Student? _____

Unique Features of this Elective: (optional)

Name of Department Elective

Coordinator: _____

Signature of Department Elective

Coordinator: _____