

Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

This reference guide details how providers will find and complete their training curriculum in the Meridian Learning Management System (LMS).

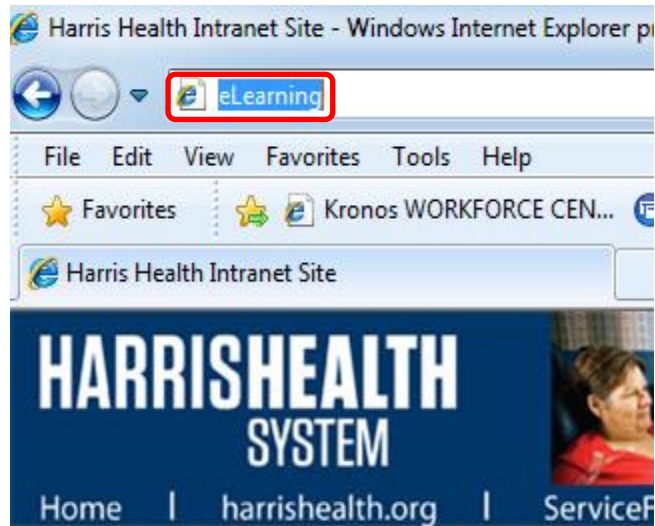
Logging Into the LMS

1. To access the LMS homepage, **type** one of the following into the URL address field:

- a. If using a **Harris Health computer**, type **eLearning** and press **Enter**.
- b. If using an **external computer**, type **https://learning.harrishealth.org** and **Enter**.

Notes: If you are unsuccessful with option “b” due to a security firewall, please go to the **Appendix** (pages 8-9) and follow the steps for **Logging Into the LMS via Citrix**.

Do not use an existing hyperlink to access the system as it may interrupt or end your session. The above information must be entered into the URL address field.



2. On the LMS home page, enter your **Network login** information and click on the **Log In** button.

Note: You cannot view the modules without a Harris Health login ID and password. If you need to obtain a Harris Health login ID and password, **please contact the Service Desk at 713-566-4357**.

Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

Finding Your Training

1. Once you successfully log-in, the **Training Home** tab displays.

The screenshot shows the Harris Health System LMS interface. At the top, the logo "HARRISHEALTH SYSTEM" is displayed. Below the logo is a navigation bar with tabs: "Training Home" (highlighted with a red box), "My Upcoming Training", "Transcript", and "Training Catalog".

Under the "RECENT ANNOUNCEMENTS" section, it states "No records found."

The "My Upcoming Training (1)" section features a table with the following data:

Title	Type	Date	Status	Action
LRC Applied Professionals Title: Limb Loss Round 4	SCORM 1.2		Not Started	

Below the table are filters: "All My Upcoming Training", "Required Training", "Overdue", "Due Soon", and "Recurring Assignment".

The "My Completed Training (0)" section has a "Recently Completed" sub-section with a table that also shows "No records found."

2. In the **Search** box (on the right side of the page) under **Browse Categories** click the **Medical Staff** hyperlink

The screenshot shows the "My Curriculums" page. It includes a "View Details" button and statistics: "Completed: 5" and "Started: 15".

Below is a "SEARCH" section with a search box and a dropdown menu set to "Any words".

The "BROWSE CATEGORIES" section lists several categories:

- Annual Harris Health System-Wide Mandato... (24)
- Annual Role-Based Competencies (88)
- Continuing Education Credits (76)
- IT Education (271)
- Medical Staff (23)** (highlighted with a red box)
- Orientation (21)

Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

3. You will land on the **Browse Training Catalog** page. Click on the **See all content for this category** hyperlink.

SYSTEM

Training Home My Upcoming Training Transcript Train

Browse Training Catalog

Medical Staff

Select a category below.

Browse by Category

Epic (5)

See all content for this category

Most popular results in "Medical Staff"

Phishing Awareness Epic

4. You will land on the **Search Results** page. Choose the curriculum applicable to your role and service area (Inpatient, Ambulatory or Emergency Center) by clicking on the hyperlink curriculum title.

! Note: *If you are working in more than one service area, you will need to complete a curriculum for each one.*

Search Results

20 Items

- Epic 2012: Radiology Staff Training**
Epic 2012 Training for Radiologists
Type: Curriculum
- Epic 2012: Surgeon Training**
Epic 2012 Fundamental, Inpatient and Surgeon Specialty tra
Type: Curriculum
- Epic 2014 Ambulatory Provider Training**
Epic 2014 Ambulatory Provider Training
Type: Curriculum
- Epic 2014 Inpatient Medical Student Training**
Epic 2014 Medical Student Inpatient Training
Type: Curriculum



Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

- Once the training has been accessed, click the **Enroll** button.

Epic 2014 Ambulatory Provider Training

Enroll

Description:
Epic 2014 Ambulatory Provider Training

Required
Below are required activities for this curriculum that must be completed in the order that is specified.

Order	Title	Type	Status	Equivalent
1	Fundamentals: Navigate Web-based Training Modules		Not Enrolled	
2	Fundamentals: Log In to Hyperspace		Not Enrolled	
3	Fundamentals: Hyperspace Tips and Tricks (Amb)		Not Enrolled	
4	Create a Schedule		Not Enrolled	
5	Chart Review (Amb)		Not Enrolled	

- The system will display an enrollment confirmation and an email will be sent to your Harris Health account acknowledging your successful enrollment.

Epic 2014 Ambulatory Provider Training

You enrolled in this item on 4/25/2016.

Access Item **Cancel Enrollment**

Description:
Epic 2014 Ambulatory Provider Training

Required
Below are required activities for this curriculum that must be completed in the order that is specified.

Order	Title	Type	Status
1	Fundamentals: Navigate Web-based Training		Not Enrolled



Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

Completing the Curriculum

1. Click the **Access Item** button to start the course curriculum.

Epic 2014 Ambulatory Provider Training

You enrolled in this item on 4/25/2016.

Access Item Cancel Enrollment

Description:

Epic 2014 Ambulatory Provider Training

2. Click on the **course title hyperlink** to review and complete the module.

Note: The **required** curriculum modules must be completed in the order shown. The system will not allow you to proceed on to the next module without completing the previous one. **All training activities (including the feedback page) must be completed in order to be credited for the course.**

Epic 2014 Ambulatory Provider Training

Started

You first accessed this item on 4/25/2016. [View Details](#)

Description:

Epic 2014 Ambulatory Provider Training

Required

Below are required activities for this curriculum that must be completed in the order that is specified.

Order	Title	Type	Status
1	Fundamentals: Navigate Web-based Training Modules		Not Enrolled
2	Fundamentals: Log In to Hyperspace		Not Enrolled
3	Fundamentals: Hyperspace Tips and Tricks (Amb)		Not Enrolled
4	Create a Schedule		Not Enrolled
5	Chart Review (Amb)		Not Enrolled
6	Chart Review: Health Maintenance		Not Enrolled
7	Chart Review: Results Review		Not Enrolled
8	The Patient Encounter: Rooming Activity		Not Enrolled
9	The Patient Encounter: Notes Activity		Not Enrolled
10	The Patient Encounter: Plan Activity		Not Enrolled
11	The Patient Encounter: Communications Activity		Not Enrolled
12	The Patient Encounter: Wrap Up Activity		Not Enrolled

Learning Management System (LMS) : Access and Complete a Course Curriculum for Providers

- Once you open the hyperlink, click on the **Open Item** button.

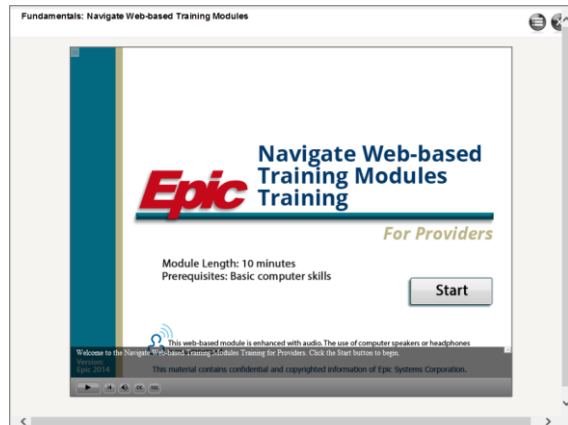
Fundamentals: Navigate Web-based Training Modules

Open Item

Description:

This module walks Providers through the basics of navigating the Provider web-based training. Additional learning minutes)

- The module opens and you are ready to review the content.



- When you have completed the module, click either the **Training Home** or **My Upcoming Training** tab to access the course curriculum again.

Note: To access completed modules, select either **Open Current Attempt** or **Open New Attempt**.

Training Home **My Upcoming Training** Transcript Training Catalog

Training Home > Epic 2012 Provider Inpatient...

Online

Format:

Course Provider: IT Education

Course Number:

Duration (Hours):

Credit(s):

Pre01 - Navigating E-Learning Modules

You enrolled in this item on 3/25/2015. [Cancel Enrollment](#)

You completed this item on 3/25/2015. [View Details](#)

Open Current Attempt **Open New Attempt** [View Certificate](#)

Description:
Fundamentals- Epic 2012: Navigate the E-Learning Modules

- Proceed with the next curriculum module by clicking on the course title **hyperlink**. Use steps 2 – 5 of this section to guide you through the remaining modules.

My Upcoming Training (53)


Title	Type	Date
Epic Radiant	Curriculum	
Pre04 - Epic Widescreen View	SCORM 1.2	
Epic 2012: Inp02S - Document in the Admission Navigator	SCORM 1.2	
Epic 2014 Upgrade for Ambulatory Providers	SCORM 1.2	
Phishing Awareness	SCORM 1.2	

All My Upcoming Training

Required Training

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7. Please note any **optional activities** that may be available for your course (located under the required training section). They can be viewed in any order and are not required to earn completion status for the curriculum.


26 | Epic: Inp21 - Provider In Basket - Messages |  | Not Enrolled

Below are required activities for this curriculum. They can be completed in any order.

Title	Type	Status
No records found.		

Optional

Below are optional activities for this curriculum. They can be completed in any order. These optional activities are not required to earn completion status for the curriculum.

Title	Type	Status
PROVIDER TRAINING REQUIREMENTS FOR HARRIS HEALTH		Not Enrolled

Meridian Global ® | [About the System](#)



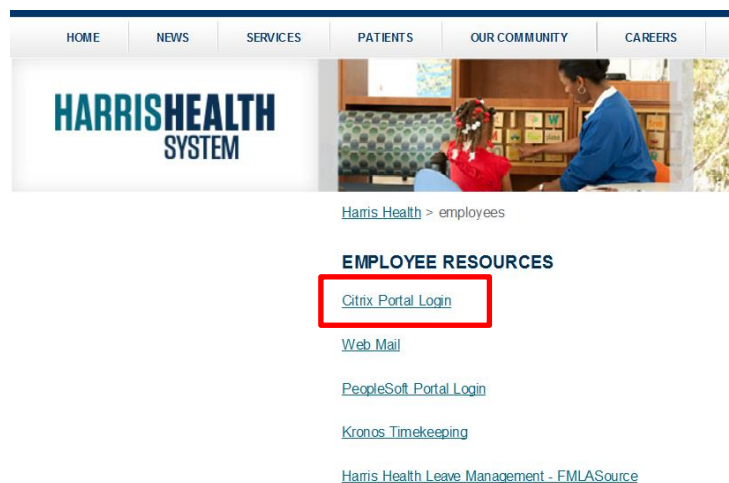
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Appendix: Logging Into the LMS Via Citrix

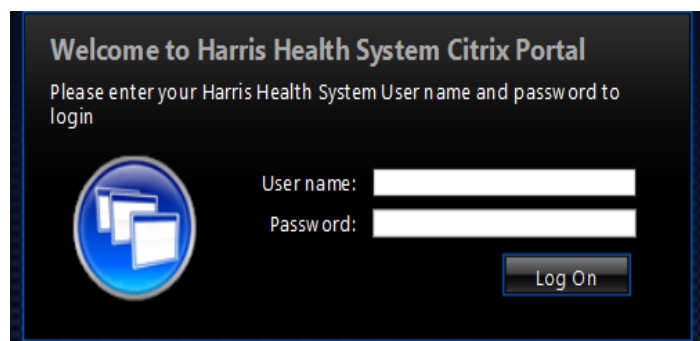
1. Access the **Harris Health System homepage** by typing **https://Harrishealth.org** in the URL address field.
2. Click on the **Employees** tab at the top of the page.



3. Click on the **Citrix Portal Login** hyperlink.

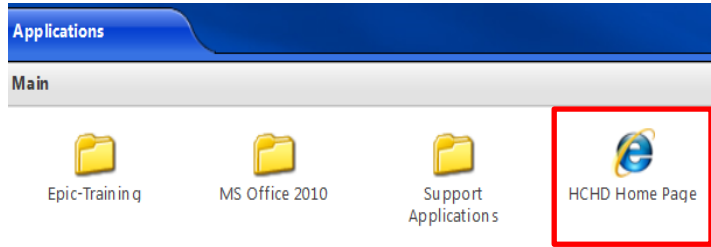


4. Login to Citrix using your **Harris Health Network ID and Password**.



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5. Click the HCHD Home Page icon.



6. Click the eLearning hyperlink from the vertical navigation panel on the far left side of the page.



7. On the LMS home page, enter your Network login information and click on the Log In button.

