

Policy Number: G7040  
Faculty Approved: 2/1999  
Effective Date: 2/1999  
Reviewed Date: 6/2020  
Revision Date: 6/2020  
Dean Approved:

Policy Title: Validation of Clinical Experiences for Post-Graduate Students

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## Policy

Post-graduate advanced practice students may obtain validation for clinical credits by demonstrating achievement of course objectives within the sequence of post-graduate clinical coursework recommended for program completion and national certification requirements.

## Background

Post-graduate advanced practice students may demonstrate competencies based on their previous graduate advanced practice coursework which meet current course objectives identified in the program. All advanced practice students must complete a minimum of at least 500 clinical hours in a population-focused area to meet national certification eligibility criteria.

## Procedure

1. On or before the first day of class, the student must apply for validation of course objectives by contacting the track coordinator/lead course faculty and submitting a Validation of Clinical Coursework Form (attached) which provides evidence of meeting objectives and course requirements.
2. Validation of prior clinical experiences may occur through either a gap analysis of documentation of prior clinical experiences in an academic program or through observation by course faculty of the student's performance in the clinical area or simulation. A maximum of 2 credits (120 clinical hours) may be approved.
3. If formal documentation is provided, course faculty will review the information provided and will document on the Validation of Clinical Coursework Form for the

determination of course credit prior to the student registering for the preceptorship course.

4. If validation is through observation, course faculty will determine the observation and evaluation methods to be used in determining if performance demonstrates achievement of course objectives, and identified competencies.
5. If validation is granted, the student will be advised by the track coordinator of the number of preceptorship credits needed. If no validation is granted by the faculty, the student will be required to complete course credit requirements.
6. The faculty member completes the Validation of Clinical Coursework Form, obtains necessary signatures, and send a copy of the completed form to the Student Affairs Office and track coordinator/advisor. The completed form will be filed in the student's record.

Validation of Clinical Coursework Form (Policy G7040)

Student, please complete the following section

1. Name: \_\_\_\_\_
2. Track: \_\_\_\_\_
3. Certification Held: \_\_\_\_\_  
Date Certified: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Certifying Body: \_\_\_\_\_  
Number: \_\_\_\_\_
4. Course Number and Name: \_\_\_\_\_

5. Documentation provided: Explain briefly and attach any pertinent information:

Student Signature: \_\_\_\_\_  
\_\_\_\_\_

Faculty complete the following section:

Validation credit approved:

Yes: \_\_\_\_\_ No: \_\_\_\_\_

Any specific area(s) of clinical experience needed:

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Dean for Academic Affairs Signature or Designee

\_\_\_\_\_  
Date

Copy to: Student Affairs Office, Track Coordinator/Advisor