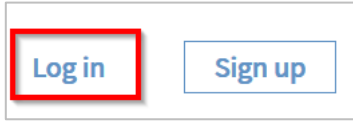
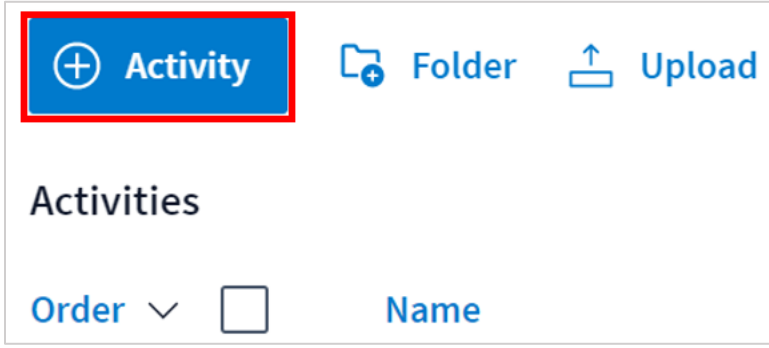


## Creating Activities in Poll Everywhere

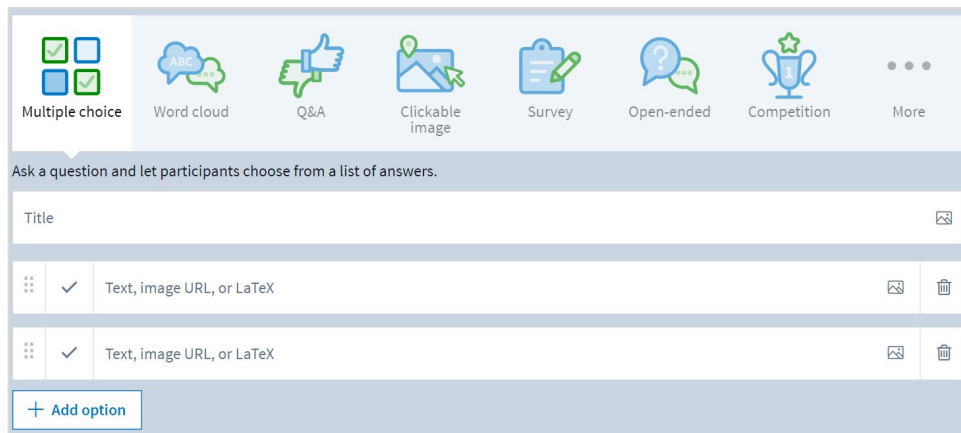
1. Go to <http://polleverywhere.com> to Log-in. (*Do not select Sign up.*)



2. To create an activity, click on the blue **Activity** button at the top left side of your screen.

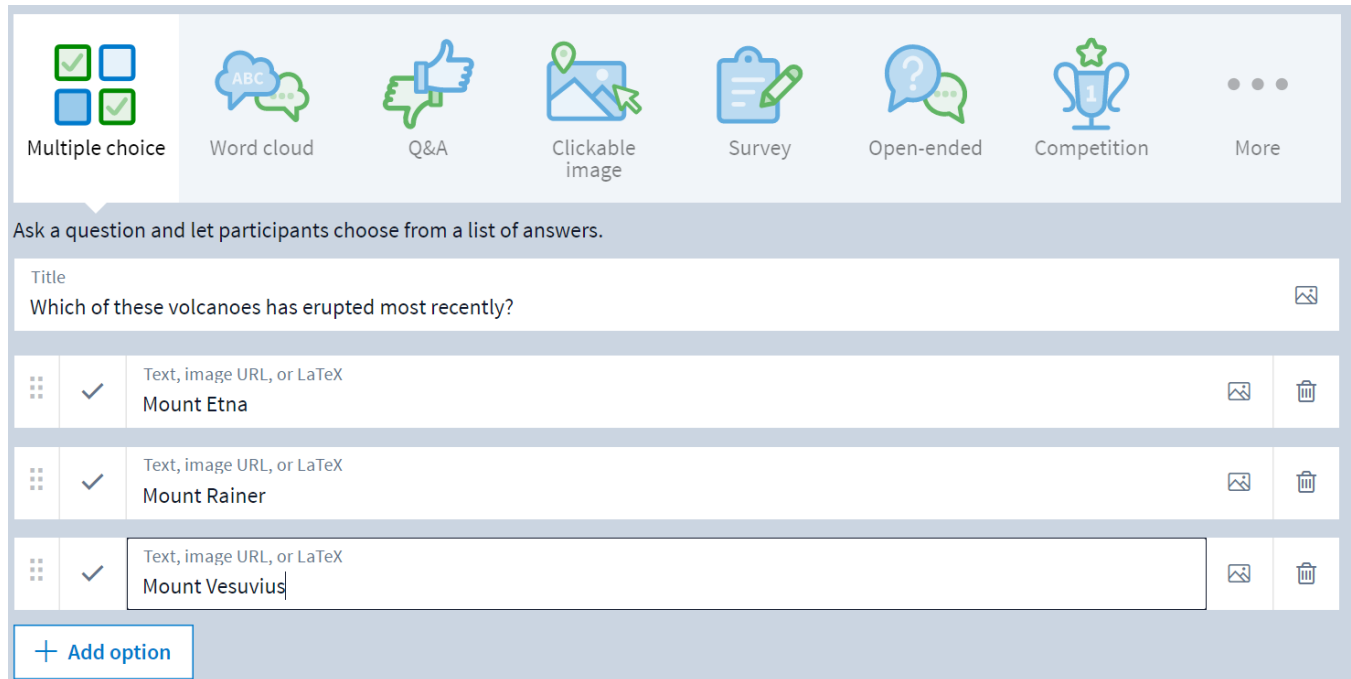


3. **Select the activity** you wish to create for the audience. You can choose to create a *Multiple-choice poll*, *Open-Ended Questions*, *Q &A*, *Rank Order*, *Clickable image*, *Survey*, or *Open-Ended* activity.



4. Enter your question or prompt for the selected activity.

**Multiple choice poll:** Now that you have a question, enter the response options you want the audience to select from. You can use images as response options by pasting a direct link or uploading one from your computer using the picture icon. To add a response option-click the plus icon. You can delete a response option by clicking the trash icon on the far right.



**Multiple choice** Word cloud Q&A Clickable image Survey Open-ended Competition More

Ask a question and let participants choose from a list of answers.

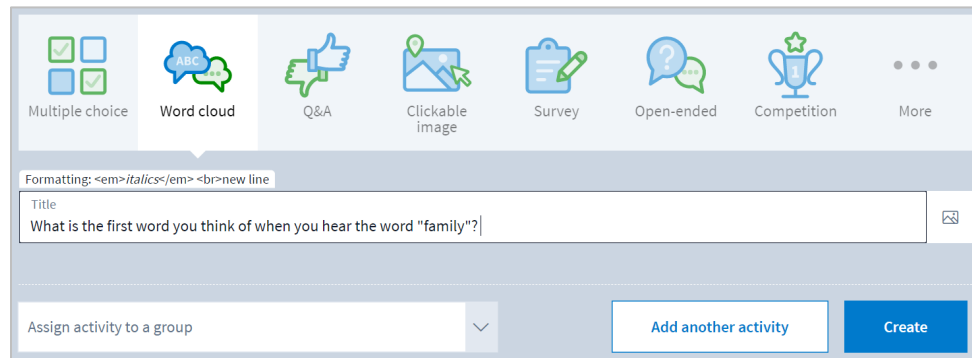
Title  
Which of these volcanoes has erupted most recently?

<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Mount Etna		
<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Mount Rainer		
<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Mount Vesuvius		

[+ Add option](#)

You can designate the correct response to a multiple-choice question. Check the box to the left of the correct response option(s). A correct response will be highlighted green when you reveal correctness on the poll chart.

**Word cloud, Q&A, or open-ended questions:** Simply enter the question or prompt.



**Word cloud** Multiple choice Q&A Clickable image Survey Open-ended Competition More

Formatting: `<em>italics</em>` `<br>new line`

Title  
What is the first word you think of when you hear the word "family"?

Assign activity to a group

[Add another activity](#) [Create](#)

**Rank order:** Select the three dots to the right of the first visible options to view the ranking option, if needed. Just like multiple choice, you can enter text or add images as answer options.

Donut chart	Icebreaker	Upvote	Leaderboard	Emotion scale	Presentation feedback	Spotlight	Retrospective
Assign team	Discussion	Brainstorm	<b>Ranking</b>	Select on map	Short answer	Bulletin board	2x2 matrix

Title  
Rank the musical artists.

Text, image URL, or LaTeX Lou Reed		
Text, image URL, or LaTeX Beyonce		
Text, image URL, or LaTeX Gary Clark, Jr.		
Text, image URL, or LaTeX Miranda Lambert		

[+ Add option](#)

**Clickable image:** Select one of the provided images, or upload an image you would like the audience to interact with.

Multiple choice	Word cloud	Q&A	Clickable image	Survey	Open-ended	Competition	More

Formatting: `<em>italics</em>` `<br>new line`

Title  
How do you feel about the presentation so far?

Click anywhere on the image to track how many clicks that region receives.


Delete

If you like, you can define rectangular regions on your image where clicks will be counted. To the right of your image, you can name and manage the regions, similar to the way you manage response options for multiple choice polls. This includes the ability to mark the correct region(s).

**Survey:** Give your survey a title, and add a series of activities. Surveys allow you to ask your participants multiple questions at once. Everyone can answer the questions privately at their own pace. Surveys are great for quizzes, pre- and post-training assessments, and questionnaires.

Upload an image and ask a question. Participants click anywhere on the image to respond.

Title  
How do you feel about the presentation so far?



Click anywhere on the image to track how many clicks that region receives.

<input checked="" type="checkbox"/> A	Region 1
<input checked="" type="checkbox"/> B	Region 2
<input checked="" type="checkbox"/> C	Region 3

*Helpful tip: Surveys and groups can be edited after the creation process, so don't fret if it's not perfect right away.*

Multiple choice Word cloud Q&A Clickable image **Survey** Open-ended Competition More

Create a series of questions participants can answer at their own pace.

Survey title  
How do you feel about this presentation so far?

1.	Multiple choice	Title
		Which of these elements is your favorite?
	<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Helium
	<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Neon
	<input checked="" type="checkbox"/>	Text, image URL, or LaTeX Lead

+ Add option

- When you are ready, click the **Create** button to build your activity and save it to your account. That's it! Continue to add as many activities as you like.







## Activating Your Activity

When you are ready for the audience to respond, you will need to activate the poll. This publishes the poll on your PollEv.com response page (i.e. PollEv.com/your-username). There are multiple options for this. View the details on the [Poll Everywhere Activation support page](#).

## Collecting Responses from Your Activity

There are two ways to collect responses: live or remotely.

1. To collect responses live, activate your survey and have the audience respond by visiting your PollEv.com/your-username response page or by SMS text messaging. Note: SMS text messaging may not be available for all activities.
2. To collect responses remotely, send participants a link. This link lets participants respond to the activity over several days. The activity does not need to be active for the link to work, so you can present other activities in the meantime.

1	<input type="checkbox"/>		(Word Cloud) Describe in a word what you see here.			0 responses
2	<input type="checkbox"/>		What is your favorite response to get from a student who you are instructing?			Copy response link

To find your poll link, **hover over the title of your survey** on the Activity page, and the three dot option will appear. Select the **Copy response link** option.

Copy and share the response link with your participants.