

MEMBERSHIP FREEZE REQUEST FORM

PLEASE NOTE: This is a *request* for a freeze, not a *guarantee* a freeze will be issued.

Non—EFT memberships meeting following requirements may be frozen by completing and submitting this form *prior* to freeze:

1. Freezes must be for 2 weeks minimum (14 days) and a maximum of 2 months (60 days.)
2. Memberships may be frozen up to 2 times in a single calendar year (From January—December.)
3. Members must reactivate membership within 30 days of expected date of return for membership to be extended.
4. Holidays, facility closures and locker rentals are not included in freeze.

* **To freeze or make any changes to a membership paid by EFT, use Electronic Funds Transfer (EFT) Form.**

MEMBERSHIP INFORMATION	
NAME	RC#
BEGINNING DATE OF FREEZE	EXPECTED DATE OF RETURN
REASON FOR FREEZE	
MEMBER'S SIGNATURE	DATE

SUBMIT COMPLETED MEMBERSHIP FREEZE FORM BY:

1. In—person at the Recreation Center:
 Weekdays from 5:30AM—10:00PM
 Saturdays from 8:00AM—8:00P
 Sundays from 10:00AM—8:00PM
2. E—mail to REC@uth.tmc.edu

FRONT DESK USE ONLY	
DATE RECEIVED	STAFF INITIALS

ADMINISTRATION USE ONLY	
# FREEZE OF THIS CALENDAR YEAR	REMAINING # OF FREEZES FOR THIS CALENDAR YEAR
TOTAL DAYS FROZEN	# OF DAYS TO ADD (MINUS HOLIDAYS/FACILITY CLOSURES)
ORIGINAL EXPIRATION DATE	NEW EXPIRATION DATE
STAFF INITIALS	DATE CLAIMED

