2017-2018

TEXAS Grant Hardship Provision

Office of Student Financial Services
P.O. Box 20036 • Houston, TX 77225
(713) 500-3860 phone • (713) 500-3863 fax
https://www.uth.edu/sfs/

Student ID						

COMPLETE ALL SECTIONS: Please complete this form in blue or black ink and print legibly				
Student Last Name	First Name	Middle Initial	Student ID Number	
Academic Advisor / Dean Name		Anticipated Graduation Date	Program	

Instructions

A student who is *ineligible* for a TEXAS Grant award based on the general requirements may be deemed eligible under a hardship provision. There are restrictions on which eligibility requirements can be granted a hardship as funding is limited.

Hardship Conditions:

Such hardship conditions may include, but are not limited to:

- A severe illness or other debilitating condition that may affect the student's performance;
- An indication that the student is responsible for the care of the sick, injured or needy person and the provision of care if affecting the student's performance;
- Enrolling below ¾ time to complete the student's degree plan.
- Illness or death of family member.

Important Information:

Students enrolled less than 6 Semester Credit Hours (SCH) cannot be considered for a hardship and are not eligible for a TEXAS Grant award. However, in the event of a hardship or for other good cause, a person may be eligible to receive a TEXAS Grant while enrolled for an equivalent of six to nine SCH or if the student's GPA or number of completed hours falls below the Satisfactory Academic Progress (SAP) requirement.

Appeals based solely on financial and/or emotional needs without sufficient documentation will not be approved. Work is <u>not</u> considered a hardship as financial aid is viewed as a supplement to student income in order to help reduce the number of hours the average student would have to work in any given week. It is the responsibility of the student to successfully complete all classes enrolled.

Submitting an appeal does not guarantee the reinstatement of TEXAS Grant eligibility.

Tuition and Fees:

The student should make alternate payment arrangements to cover the cost of tuition and fees.

Submission Requests:

Students have the right to submit a <u>completed TEXAS</u> Grant Hardship Provisions Appeal form <u>and</u> any documentation necessary to substantiate the circumstances of the appeal within <u>10 business days</u> of the student receiving the ineligible determination notice. Appeals submitted after the 10th business day will not be evaluated or effective until the next term. Submissions must be sent to the Office of Student Financial Services.

Review:

All documentation will be reviewed by the Financial Aid Appeals Committee (FAAC) within 14 business days from the date the appeal and documentation was submitted.

Decision:

Students will be notified of the decision by the FAAC via e-mail or letter upon review completion in approximately 4 weeks. All decisions made by the FAAC are final.

Student Completion Checklist:

Completed Appeal form including personal statement detailing the extenuating circumstance(s)
Supporting documentation

	that applies for ALL questions					
I am appealing	for the following semester:	☐ Fall	☐ Spring			
Hardship Cond	dition(s):					
	A severe illness or other debilit	ating condition that	may affect the student's performance;			
	An indication that the student is responsible for the care of the sick, injured or needy person and the provision					
	of care if affecting the student's	s performance;				
	Enrolling below ¾ time to comp	olete the student's d	egree plan.			
	Illness or death of family memb	per				
	Other:					
	eal & Documentation					
Complete AL	L sections					
Personal State						
-	the specific circumstances that pr I pages as necessary to fully expla	-	aintaining TEXAS Grant eligibility and SAP. Attach as ircumstances.			
Documentatio		our hardahin aituatia	on including but not limited to:			
Provide copies	of all documentation relevant to y	our narusnip situatio	on, including but not innited to.			
- M	edical documentation: hospital re-	cords, doctor statem	nents, etc. These documents must specifically indicate the			
	student was unable to perform school-related activities.					
	 Death certificate, newspaper obituary for immediate family member Related documents from a counselor, therapist, clergy member or social worker associated with emotional or 					
	 Related documents from a counselor, therapist, clergy member or social worker associated with emotional or family difficulties which affected the student's performance 					
C. Cert	ification and Signatures <i>(no</i>	electronic signatuı	res accepted)			
Signing below	certifies that all of the information	reported is complete	WARNING If you was a cluster false or			
	I that I understand and acknowled	•	WARNING: If you purposely give false or misleading information you may be fined, sent			
1) There is no (guarantee a TEXAS Grant award v	-	to prison, or both.			
Decisions are made on a case by case basis Submission of this form does not constitute TEXAS Grant approval.						
3) Submission	oi triis torm does not constitute TE	:AAS Grant approva	al.			

Date

Student Signature